



Regional Office of Education
Educational Services Division

Gary E. Pickens
Director

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**Lake County Educational Services
Professional Development Cooperative
Commitment for Services
FY 2011-2012**

May 4, 2011

Dr. Ellen Mauer
Millburn School District 24
18550 Millburn Rd
Wadsworth, IL 60083-9767

The undersigned agrees to purchase the Professional Development Cooperative Services package described below. The base fee for this package is determined by the size of the district. Enrollment figures will be determined by the fall housing enrollment of the previous year.

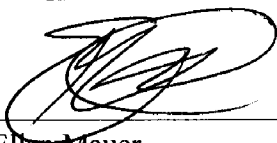
Services will start July 1, 2011 or date paid if later than July 1, and continue to June 30, 2012. No fees will be refunded for early withdrawal from the services.

Your district will be entitled to:

7 days of consultant service; reduced workshop fees and media check-out privileges - at a cost of \$3,209.00

Total Amount Due: \$3,209.00

Yes, our district will join. No, our district will not join.

Signed: 
Dr. Ellen Mauer
Millburn School District 24

Dated: _____

**Please return this letter indicating whether or not you are joining.
Checks should be made payable to LCES**

Lake County Educational Services
a Division of the Lake County Regional Office of Education

Schedule of Services

Basic Membership Services

Basic membership services are those services required by the legislation of 1994, which merged the services of the Educational Service Centers into the new Regional Offices of Education. The law requires Regional Offices of Education to provide services in: Gifted Education, Computer Technology, Staff Development in Fundamental Learning Areas, Administrators' Academy, and to maintain a list of consultants. These services are available to all school districts in Lake County on a Regional basis. Various workshops, staff development session, meetings, round tables, etc., are established on a Lake County Regional planning schedule and are available for all Lake County school personnel on a base fee schedule per offering.

Services available under Basic Membership (includes access to Learning Technology Center services)

- Attendance at state-developed and or required workshops, updates, staff development sessions, and technical assistance programs offered regionally (for example, workshops on Illinois Academic Standards or new state requirements, ISAT/PSAE, etc.)
- Participation in Round Tables, Sharing Meetings, Needs Assessments, etc. on a regional level
- Use of Instructional Resource Center materials at the IRC only
- Checkout ability for some Instructional Resource Center materials purchased with state funds (most materials in IRC are purchased with Cooperative Membership funds).
- Phone call assistance from ESD staff.
- Attendance at locally funded workshops at additional fee
- Network consulting services from the Lake County Learning Technology Center
- Access to Lake County Learning Technology Center sponsored training programs (e.g. technology planning, peer review, network design, etc.)
- Email and web site hosting services from the Lake County Learning Technology Center
- Overviews of Grant Application process for technology and other programs

Professional Development Cooperative Services Agreement

The Professional Development Cooperative Service Agreement was developed to enable the Educational Services Division to provide services to Lake County schools that could not be provided with State of Illinois funds only. These funds allow the Educational Services Division to have additional staff members and to provide on-site assistance not available without these additional revenues.

Services available under the Professional Development Cooperative Services Agreement

- In-district consultant services (including custom-designed workshops) in math, science, language arts, (reading and writing), social science, fine arts, assessment, planning, school improvement, technology, etc.
- Attendance at regional workshops and training sessions at reduced prices
- Curriculum mapping and other curriculum development and evaluation services
- Textbook adoption services to guide textbook study committees in the selection of instructional materials
- Participation in Talent Search (SAT testing program for gifted student identification for fast paced math and language arts programs offered at College of Lake County)
- Assistance with the development of district technology plans (e.g. regional team level training, peer review training, etc.)
- Use of computer lab by appointment
- Checkout of materials from Instructional Resource Center (includes extensive computer software collection, cameras, projectors, etc.)
- Network installation at established rate of time and personnel
- On-site software workshops and previews
- On-site assistance with development of district technology plans (e.g. editorial review, informal peer review services, facilitation, community meetings, etc.)
- On-site assistance with development of acceptable use policies